Annex 1

To the By-law of the procurement

“On the supply of computer equipment for the provision of the educational process”

(Procurement identification number: IZM2021/22/AK/ERAF)

# Application form for participation in the open tender

“On the supply of computer equipment for the provision of the educational process”

Identification Number: IZM No. IZM2021/ 22/AK/ERAF

Tenderer, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

/Title of the Tenderer/

reg. No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, represented by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

/registration number/ /name, surname of the director, manager or authorised person/

by submitting this application:

by submitting this application:

1. applies to participate in the open tender “On the supply of computer equipment for the provision of the educational process”, procurement identification No. IZM2021/22/AK/ERAF, **procurement in the \_\_\_ part thereof**;
2. undertakes to provide services in accordance with the requirements specified in the technical specification, technical and financial proposal;
3. submits a tender proposal consisting of:
   * 1. application and selection documents (including copies of the powers of attorney);
     2. technical proposal and financial proposal;
4. guarantees that all information provided in the proposal is true;
5. confirms that the equipment offered by the supplier at the time of concluding the Agreement has a service centre or goods acceptance and return point for warranty cases in the territory of the Republic of Latvia (operating both during the effective period of the Agreement and until the warranty on the last unit sold under the Agreement expires). If the supplier does not have such a service centre at the time of submission of the tender proposal, then the supplier will ensure the establishment of such a centre within 20 (twenty) business days from the date of concluding the Agreement;
6. certifies that the company of the tenderer meets the status of a small/medium (underline as appropriate) company[[1]](#footnote-1).

|  |  |  |  |
| --- | --- | --- | --- |
| By submitting this application, we hereby inform you that: | | | |
| 1. **we will rely on the capabilities of other parties** to prove the compliance of our qualification with the requirements specified in the procurement procedure documentation (mark as appropriate):  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Yes |  | No |  |  | | | If the answer is “Yes”, information about other parties, whose capabilities we will rely on (fill in for each person involved): | | | | | | Title: |  | | | | | Registration number: |  | | | | | Actual address: |  | | | | | Contact person’s phone number: |  | | | | | Qualification requirement reference: |  | | | | |  | | | | | |  1. we will involve subcontractors in the execution of the procurement contract (mark as appropriate):  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Yes |  | No |  |  | | | If the answer is “Yes”, **information about subcontractors** that will be involved in the performance of the procurement contract (fill in for each subcontractor involved): | | | | | | Title: |  | | | | | Registration number: |  | | | | | Actual address: |  | | | | | Contact person’s phone number: |  | | | | | Part to be delivered and amount in % of the total contract price: |  | | | | |  | | | | | | | Indicates whether the company of the subcontractor attracted by the customer corresponds to the status of a small/medium company (underline as appropriate). | | | | | | | | | |
| Signature of the representative of the Tenderer[[2]](#footnote-2): |  |
| Name: |  |
| Position: |  |
| Address of the tenderer: |  |
| Phone No. of the tenderer: |  |
| E-mail address of the tenderer: |  |

   2021 [[3]](#footnote-3)

1. **Small enterprise** is a company that employs less than 50 persons and the annual turnover and/or annual balance sheet of which totals no more than 10 million *euros*. **Medium enterprise** is a company that is not a small enterprise and which employs less than 250 persons, the annual turnover of which does not exceed 50 million euros and/or the annual balance sheet of which totals no more than 43 million euros (in accordance with Commission Recommendation of 6 May 2003 concerning the definition of micro, small and medium-sized enterprises (OJ L124, 20.5.2003)

   See also <https://www.iub.gov.lv/sites/iub/files/content/Skaidrojumi%20(no%2018.05)/skaidrojums_mazajie_videjie_uzn.pdf> [↑](#footnote-ref-1)
2. Do not fill in, if the document is signed with a secure electronic signature. [↑](#footnote-ref-2)
3. See previous reference. [↑](#footnote-ref-3)